

## DOCUMENT CHECKLIST FRESH FORM

### A) Along with the Form

1. Self-Attested copy of valid Residence Certificate (15 years)
2. Self-Attested copy of Birth Certificate.
3. Self-Attested copy of parents Income Tax returns of the Financial year 2023-24 (Assessment Year 2024-25) or family income certificate issued by competent authority in case of others.
4. Original Affidavit of unemployed parents as per GEDC Format.
5. Self-Attested copy of mark sheets of Std X
6. Self-Attested copy of mark sheets of Std XII
7. Self-Attested copy of mark sheets of Diploma, Graduation, PG
8. Self-Attested copy of proof of admission (foreign studies) / Offer letter
9. Self-Attested copy of Fee Receipt for the academic year 2024-25
10. Original Bonafide Certificate issued by the college for the year 2024-25 along with year wise fee structure depicting the Tuition fees, Development fee, Lab fees and hostel fee / details for the entire course.
11. Original Power of Attorney on Rs. 500/- Stamp paper & duly Notarised in the name of a working parent (in case of studies outside Goa) as per GEDC Formats.
12. Self-Attested copy of Valid Caste Certificate.
13. Self-Attested copy of Death Certificate of Deceased parents.
14. Self-Attested copy of Bonafide Certificate of sibling for the Academic Year 2024-25 (in case of sibling pursuing higher studies)
15. Self-Attested copy of Student's Bank Passbook cover page Xerox with the Account details (A/c No. for Electronic Transfer) with IFSC Code or Cancelled cheque.
16. The form along with all documents to be submitted in a hard cover office file
17. Self-Attested copy of Aadhaar Card.
18. Aadhaar Consent form.
19. Course / Institute Recognition or University Ranking in Abroad country.
20. 15 years residence certificate of both parents in case previous course was outside Goa.