

## **CHECKLIST OF IMPORTANT DOCUMENTS**

### **A) Along with the Form**

- 1) Self Attested copy of valid Residence Certificate (15 years )
- 2) Self Attested copy of Birth Certificate
- 3) Self Attested copy of parents Income Tax returns of the Financial year 2021-22 (Assessment Year 2022-23)/ Self Attested Form 16 copy of Income Certificate in case of non-taxable income brackets of Financial year 2021-22
- 4) Original Affidavit of unemployed parents as per GEDC Formats / Self Attested Pension Certificate (s) of retired parents of Financial year 2021-22.
- 5) Self Attested copy of mark sheets of Std X,
- 6) Self Attested copy of mark sheets of Std XII
- 7) Self Attested copy of mark sheets of Diploma, Graduation, PG
- 8) Self Attested copy of proof of admission (foreign studies).
- 9) Self Attested copy of Fee Receipt for the academic year 2022-23
- 10) Original Bonafide Certificate issued by the college for the year 2022-23 along with year wise fee structure depicting the Tuition fees, Development fees & Lab fees details for the entire course.
- 11) Original Power of Attorney on Rs. 500/- Stamp paper & duly Notarised in the name of a working parent (incase of studies outside Goa) as per GEDC Formats.
- 12) Self Attested copy of Valid Caste Certificate.
- 13) Self Attested copy of Death Certificate of Deceased parents.
- 14) Self Attested copy of Bonafide Certificate of sibling for the Academic Year. 2022-23 (incase of sibling pursuing higher studies)
- 15) Self Attested copy of Student's Bank Passbook cover page xerox with the Account details (A/c No. for Electronic Transfer ) with IFSC Code or Cancelled cheque.
- 16) Self-Addressed Envelop with 5/- stamp.
- 17) Self Attested copy of Aadhar Card
- 18) Course / Institute Recognition or University Ranking in Abroad country.
- 19) Previous Education in Goa

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### **B) After Sanction**

- 1) Bond paper worth 1.6% of the amount sanctioned.
- 2) Affidavit on Rs. 100 stamp paper
- 3) House tax / Form I & XIV / sale Deed / Govt. Servant ID Proof.
- 4) Pre-receipt.
- 5) Processing fees receipt copy.
- 6) Adhar card of surety (self attested).